

4th of July Fireworks Festival Vendor Package 2019



**Santa Ynez Valley Mission, Solvang
2:00pm-9:30pm**

Contact: Randy Jones
Hometown Insurance
186 W HWY 246
Buellton, CA 93427
(805) 688-6418

Dear Vendors,

Santa Ynez Valley Rotary welcomes your participation in the annual 4th of July Celebration. The festival will showcase local retailers, regional arts and crafts vendors, family activities as well as food, beer and wine vendors. There will be live music featuring local talent and an extraordinary fireworks display set to music becoming a concert in the sky.

We expect a terrific crowd with a flow of families, local residents and vacationers exceeding 5000 people throughout the day. We're looking forward to your participation in the festivities at the Santa Ines Mission.

The price per 10'x 20" booth space \$200 for- profit food vendor, \$150 non-profit food vendors and \$50 non-food vendors. Remember if you have a food truck or trailer which exceeds 10' in length you will be charged for extra space as needed.

If you are a food vendor, you must complete the 2019 Department of Health Temporary Food Facility application form. This form will need to be completed and submitted by Friday **June 7th** along with payment for your booth. Once again, the type of food served by each of our vendors must be unique, no overlapping. As always, **first come first serve stands**. A list of items to be sold and prices of the items must be included with the application. The Rotary Club of Santa Ynez Valley reserves the right to suggest changes and /or deletions. **Be sure to contact Randy at your earliest convenience to secure your food selection. If you have a food truck or trailer, a copy of your current Permit must be submitted with your payment to secure space.**

For our craft and game participants, please complete the application with your game or craft type and number of 10' spaces you will need; also if you will need power. Payment must be received prior to the 4th to secure your spot.

INSURANCE

All booth applications must be accompanied by an acceptable Certificate of Insurance listing The Rotary Club of Santa Ynez Valley "additional insured" endorsements. These endorsements must show general liability limits no less than \$1,000,000.00 (one million dollars), non-owned auto; and must specifically show the dates, times and location of the event. Product Liability must be indicated, as well. A copy of the "additional insured" must accompany the insurance certificate. The certificate and endorsement must be submitted by June 7, 2019 along with the completed application. You must provide your own insurance.

Mail to:

Santa Ynez Valley Rotary
Attn: Randy Jones
186 W HWY 246
Buellton, CA 93427

You may begin setting up on Wednesday July 3rd after 3pm. We have a security guard scheduled from 6pm on the 3rd to 8am on the 4th. Your space/s will be marked out with signage. Please do not exceed your allotted booth space. Everyone will need all of the space they paid for, so please plan ahead and be sure to purchase more space in advance if needed. If you require a health department inspection, you must be ready by 9:30 a.m. Your booth must be in place and ready to open by 1:30 p.m., all vehicles must be removed from the set up area.

OPERATING HOURS

Hours are 2:00 p.m. until approximately 9:45 p.m.

CLEAN-UP /TEAR DOWN HOURS

Clean up and tear down begins immediately following the fireworks. Please note – no vehicles will be allowed or may be driven in the booth area during the fireworks. In other words, vendors may not begin clean up and teardown before or during the fireworks display.

ADDITIONAL INFORMATION AND REQUIREMENTS

- You will be assigned a space approximately 10 feet by 20 feet and you will need to provide your own tables, display racks, chairs, etc. All tents and canopies must be flame retardant. There is no shade on site so be sure to bring your own.
- The inspector will be looking for your handwashing stations, utensil washing three tub system, netting with entry door/screening set up not to allow flies into the food area, and alcohol wipes for your thermometers. Remember, even if you are using the Mission kitchen to wash hands and utensils, you must have the free flowing handwashing system with pump soap and paper towels on a rope or bungee in your cook space. You will also need a fire extinguisher and first aid kit on site.
- All food vendors must have their booths, trailers, trucks, available for inspection by the Health Department by 9:30am. If you are not prepared you will not receive your permit for the event.
- Food vendors make sure you have a good supply of alcohol wipes for your thermometers available, NOT Clorox wipes as in previous years.
- Food vendors with grills or cook tops, make sure there is a barrier between the cook top or grill and the netting or siding of your EZ-UP. The inspector suggested using a board as a protector for the possibility of lighting the netting on fire from the heat. Please have a fire extinguisher and first aid kit in your booth.
- Propane tanks must be placed outside the EZ-UP netting or wall.
- If you are a food vendor using the Mission Kitchen as your washing station for utensils and hands, please understand you need to have the hands free water cooler with free flowing spigot and pump soap with paper towels on a bungee or rope preventing contact with the ground or dirty surface, and the three basin utensil washing station inside your booth.
- Food vendors regularly check your holding food temperatures. Hot should be above 135F and cold should be 41F or below. Any food being held for sale that does not fall into this guideline must be thrown away. Remember to clean your thermometer with an alcohol wipe after each use.
- All spots are designated and specifically marked out. Please use the space within your designated area. Do not exceed your allotted space as you will encroach on the next vendor.
- Final staging can occur on the 4th until 9AM. All vehicles must be removed from the Mission area at that time. No Exceptions. The Mission parking lot will be used at that time for the parade only.
- After the parade people will be allowed in until 2 PM without admission to buy lunch. Hopefully, this will allow for greater vendor sales after the parade. You will be able to buy your wristband earlier to avoid any lines later, as needed.
- All volunteers will be required to buy an admission ticket after 2 PM. Please let your volunteers know so there is no confusion at the gate. If they arrive before 2PM they will not pay, however, if they wish to leave and come back for the fireworks program, they will be required to buy a ticket. We will be handing out only six complimentary wristbands per booth.

- The Rotary group will start charging admission at 2 PM promptly for the entrance into the Mission area for the fireworks. No cars will be allowed in to the Mission at this point.
- Handicap parking will be in the old Union Bank parking lot. The gate is locked on the side, but arrangements can be made to help shuttle from that gate to your booth.
- You are responsible for the removal of your booth, trash, vehicles, etc. from your area. The area must be left clean and empty upon departure. There will be an additional cleaning fee charged of \$50 for excessive trash left behind.
- Clean up may begin following the fireworks program. Please do not try to bring in vehicles until the crowd has dispersed. Make sure your booth space is spotless at the end of the event. Do not leave behind any trash or unwanted items.
- On July 5th please remove any remaining structure or trash from your area.
- Vendors may NOT sell alcoholic beverages.
- No animals or pets are allowed on site during the event.
- **All fees paid are non-refundable.**
- Participants should remember this is an outdoor event and will be subject to inclement weather (rain, wind, etc.) The seller should be aware that the Rotary Club of Santa Ynez Valley will not accept any responsibility for goods damaged due to inclement weather. The seller must make their own decision to set up or not set up their display. Once again, NO refunds will be made for any reason. No rain date.
- We try to offer a wide variety of foods and other items at our events and we may avoid some duplication by limiting the number of duplicate items being sold.
- Any failure to comply with the rules may harm your chances of participating in future events.

For questions, please contact Randy Jones at vendors@syvrotary.org or (805) 688-6418. For complete event information, please visit our website at www.syvrotary.org.

Please complete the attached application form and mail it with your check or money order as soon as possible. Space is limited.

Rotary Club of Santa Ynez Valley
2019 BOOTH APPLICATION
4th OF JULY FIREWORKS FESTIVAL

Please complete application and PRINT clearly:

Name _____ Business Name: _____

Type of Business _____

Address _____ City _____ Zip _____

Business Phone: _____ Fax: _____ Home Phone: _____

Cell Phone: _____ Email: _____

Contact name for the day of the event: _____ Phone # for day of the event: _____

What do you plan on selling _____

Please mark appropriate boxes below:

I wish to acquire _____ **For Profit Food** booth(s) at \$200.00 per booth (10"X20")

I wish to acquire _____ **Non Profit Food** booth(s) at \$150.00 per booth (10"X20")

I wish to acquire _____ **Non-food** booth(s) at \$50.00 per booth (10"X20")

I wish to acquire _____ **Game** booth(s) at \$50.00 per booth (10"X20")

Make check payable to the ROTARY CLUB OF SANTA YNEZ VALLEY. Mail application, separate items list with prices, Health Department Application and fees to: **Rotary Club of Santa Ynez Valley, Attn: Randy Jones, 186 W HWY 246, Buellton, CA 93427**

Food Vendor applications must be received no later than Monday, June 10, 2019. TFF1 applications must be completed. If you are a Mobile Food Vendor, you must have a verified permit with the County of Santa Barbara. Please include the following with your application:

___ **Application** ___ **TFF1 Permit Fee** ___ **Insurance Certificate** ___ **Booth Fee**

AGREEMENT, WAIVER AND RELEASE: I have carefully read the description of activities for which I/we are registering, and in consideration for being permitted by the Rotary Club of Santa Ynez Valley to participate in the above activity, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damages; which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the Rotary Club of Santa Ynez Valley its officers, employees and agents from any and all liability arising out of or connected in any way with my participation in said activity. It is understood that this activity involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to defend, indemnify and hold The Rotary Club of Santa Ynez Valley its officers, employees, and agents free and harmless from any loss, liability, damage, cost, or expense, which they may incur as the result of death or any injury or property damage that said participant may sustain while participating in said activity.

I also understand that the booth fee is non-refundable. I understand this is an outdoor show and the Rotary Club of Santa Ynez Valley will not accept any responsibility for goods damaged due to inclement weather. The sellers must make their own decision to set up or not set up their display. No refunds will be made for any reason. I have read and understand all the enclosed rules and information, and I agree to comply to ensure for a safe and enjoyable event.

By _____
Signature of Participant